



Enrich

**Workshop II: “Fundraising & Grant writing” and
Coordination Meeting**

**Venue: MOI University Nairobi Campus, Boardroom (Bazaar
Building, Floor ‘E’)
Nairobi, Kenya, 8th - 9th May, 2015**

Project Acronym: ENRICH

Full Project Title: Enhancing Energy Accessibility & Efficiency through establishing sustainable STI Support National Networks with a regional dimension in East Africa

Contract Number: FED/2013/330-235

ENRICH Project is co-financed by the European Commission on the framework of the ACP-EU Co-operation Programme in Science and Technology (S&T II) with Grant Contract identification No. FED/2013/330-235. The ACP S&T II Programme is implemented by the ACP Group of States.

LIST OF PARTICIPANTS

| Contact name | Partner | Country |
|---|--|----------|
| Roberto Escarré Carolina Madeleine Noelia López | University of Alicante | Spain |
| Pablo Lopez | Glasgow Caledonian University | UK |
| Marilena Cabral Catherine Wangeci Mathias Goldstein Dr Atieno Adala Mr Tom Ojwang | African Virtual University | Kenya |
| Prof. Anne Kisaka Nangulu Dr. Charles Kyuti Nzila Dr. Edwin Omondi Ataro Dr. Philip Kiyeng Chumo Dr. Jamin Masinde Masasabi | MOI University | Kenya |
| Dr. Felichesmi Lyakurwa Prof. Joseph Andrew Kuzilwa Dr. Joseph Joseph Sungau Mr. Michael Shadrack Mangula Mr. Simeo Boniphace Kisanjara | MZUMBE University | Tanzania |
| Prof. Ernest Okello Ogwang Dr. Gerald Eilu Dr. Denis Okello | MAKERERE University | Uganda |
| Dr. George Anthony Ombakho Dr. Eric Mwangi | Directorate of Research Management & Development (Secretary of Higher Education, Science and Technology) | Kenya |
| Mr Dickson Avuti Ms. Deborah Kasule | Uganda National Council for Science and Technology | Uganda |



DETAILED WORKSHOP DESCRIPTION

Workshop II: Fundraising & Grant writing (Corresponds to project Activity 2.3.2)

- ✓ **Objective:** introduction on available and relevant EU / International funding programmes, successful proposal writing and alternative means of attracting capital for carrying out research activities. The ultimate goal is become less dependent on restricted state / university fund, and become financially sustainable.
- ✓ **Target group:** EA managers & researchers, particularly in the energy field, from higher education institutions. Participants will be involved in the establishment of STI Support National Network (WP3) and will adapt the training content to local context and deliver at least 3 workshops (one for each topic) to the local counterparts, as part of the Network activity (act. 4.2, WP4). Network (MOI, MU & MAK) and Portal (AVU) host universities will commit to selecting 2 people (1 manager + 1 researcher) from those attending trainings in WP2. These 2 will be fully responsible for the Network's development and implementation.
- ✓ **Implementation date:** 8 - 9 May 2015
- ✓ **Venue/organizer:** MOI University, Kenya
- ✓ **Partner in charge of programme and content:** UA

Topics addressed:

The workshop will provide good practice examples and stimulate discussions around the following main topics:

- Fundraising: introduction to fundraising; existing fundraising opportunities for international cooperation and research activities; strategies for finding partners and building a consortium; good practices at UA, GCU and EA partners.
- Project Cycle Management (PCM): concepts and utility of PCM; project identification and formulation; use of Logical Framework Matrix (LFM);
- Grant writing: how to effectively define project objectives, activities, sub-activities, results and milestones (group exercise); how to effectively design a project budget.
- Project Ideas: general objectives, specific objectives, WP and outcomes; presentation of ideas and discussion.

Trainers / Speakers:

- Roberto Escarré, UA
- Carolina Madeleine, UA
- Noelia López, UA
- Pablo Lopez, GCU

Learning outcomes:

After this workshop, participants shall be able to:

- Develop a fundraising strategy within their institutions and become financially sustainable.
- Draft project proposals for any international cooperation programme (H2020, Erasmus+).
- Implementing a standard project management and development approach.

| 08/05/2015 (FRIDAY) | | | Venue: Boardroom (Bazaar Building, Floor 'E'), MOI University Nairobi Campus |
|----------------------------------|-------|----------|---|
| From | To | Duration | Important: Meet at the Hotel lobby and transfer to the meeting venue Time: 08.30 |
| 08.45 | 09.00 | 15' | Arrival of the participants. Registration |
| 09.00 | 09.15 | 15' | Official welcome and opening of the workshop Prof. Richard Mibey, Vice Chancellor of Moi University |
| 09.15 | 09.30 | 15' | Presentation of the agenda and Workshop objectives Roberto Escarré, Director OGPI, UA |
| 09.30 | 10.30 | 60' | Project status overview. Project WPs and workplan overview. Next activities. Noelia López, Project Manager, UA |
| 10.30 | 10.45 | 15' | Coffee Break |
| 10.45 | 11.15 | 30' | Introduction to Fundraising Roberto Escarré, Director OGPI, UA |
| 11.15 | 12.15 | 60' | Existing Fundraising Opportunities for international cooperation & research activities Pablo Lopez, European Projects Manager, GCU |
| 12.15 | 13.00 | 45' | Strategies for finding partners. Networking Roberto Escarré, Director OGPI, UA |
| 13.00 | 14.00 | 60' | Lunch Break |
| 14.00 | 15.30 | 90' | Needs Analysis, Project Cycle Management & introduction to LFM Carolina Madeleine, Senior Project Manager, UA |
| 15.30 | 17.30 | 120' | Group Exercise: How to effectively define project objectives, activities, sub-activities, results and milestones Roberto Escarré, Director OGPI, UA |
| END OF FIRST DAY SESSIONS | | | |
| 19.00 | | | SOCIAL ACTIVITY: Hilton Nairobi |



| 09/05/2015 (SATURDAY) | | | Venue: Boardroom (Bazaar Building, Floor 'E'), MOI University Nairobi Campus |
|-----------------------------------|-------|----------|---|
| From | To | Duration | Important: Meet at the Hotel lobby and transfer to the meeting venue Time: 08.30 |
| 08.45 | 09.00 | 15' | Arrival of the participants |
| 09.00 | 09.45 | 45' | Good practices on Fundraising at UA Roberto Escarré, Carolina Madeleine and Noelia López, UA |
| 09.45 | 10.45 | 60' | Good practices on Fundraising by ENRICH partners AVU, MOI, MZUMBE, MAKERERE (15 minutes per partner) |
| 10.45 | 11.00 | 15' | Coffee Break |
| 11.00 | 11.30 | 30' | Good practices on Fundraising by ENRICH partners DRMD & UNCST (15 minutes per partner) |
| 11.30 | 12.15 | 45' | Budget – Definition and How to effectively Design a project budget Noelia López, Project Manager, University of Alicante |
| 12.15 | 13.15 | 60' | Project Ideas presentation: General objectives, specific objectives, WP and outcomes. AVU, MOI, MZUMBE, MAKERERE (15 minutes per partner) |
| 13.15 | 14.15 | 60' | Lunch Break |
| 14.15 | 14.45 | 30' | Project Ideas presentation: General objectives, specific objectives, WP and outcomes. DRMD & UNCST (15 minutes per partner) |
| 14.45 | 15.30 | 45' | Discussion of project ideas. All |
| 15.30 | 16.30 | 60' | Conclusions and Next Workshop meeting Noelia López, Project Manager, University of Alicante |
| END OF SECOND DAY SESSIONS | | | |