



Enrich

**Workshop I: “Research Support Offices and
Policies&Procedures” and Coordination Meeting**
Venue:Conference Hall

**Makerere University School of Public Health, Kololo Annex
Plot 30A York Terrace Kololo
Kampala, Uganda, 17th -19thFebruary, 2015**

Project Acronym:ENRICH

Full Project Title:Enhancing Energy Accessibility & Efficiency through establishing sustainable STI Support National Networks with a regional dimension in East Africa

Contract Number:FED/2013/330-235

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LIST OF PARTICIPANTS

Contact name	Partner	Country
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DETAILED WORKSHOP DESCRIPTION

Workshop I: Research Support Offices and Policies & Procedures (Corresponds to project Activity 2.3.1)

- ✓ **Objective:** introduction on general but fundamental research administration, research support policies and procedures.
- ✓ **Target group:** EA managers & researchers, particularly in the energy field, from higher education institutions. Participants will be involved in the establishment of STI Support National Network (WP3) and will adapt the training content to local context and deliver at least 3 workshops (one for each topic) to the local counterparts, as part of the Network activity (act. 4.2, WP4). Network (MOI, MU & MAK) and Portal (AVU) host universities will commit to selecting 2 people (1 manager + 1 researcher) from those attending trainings in WP2. These 2 will be fully responsible for the Network's development and implementation.
- ✓ **Implementation date:** 17-19 February 2015
- ✓ **Venue/organizer:** Makerere University, Uganda
- ✓ **Partner in charge of programme and content:** GCU

Topics addressed:

The workshop will provide good practice examples and stimulate discussions around the following main topics:

- Research Evaluation: the Research Excellence Framework in the UK; peer review; metrics; impact case studies; research excellence vs. commercialisation; creating a research portfolio (practical exercise)
- Research Management: knowledge transfer offices; technology transfer vs. knowledge transfer; structure of a knowledge transfer office; strategy for business engagement – tricks and traps; CPD and work-based learning; principals of negotiation (role play)
- Innovation: innovation concepts and theory; innovation ecosystems and regional development; commercialisation; spin-off creation; commercialisation appraisal process (practical exercise);

Trainers / Speakers:

- Mark Anderson, GCU
- Isabell Majewsky, GCU
- Pablo Lopez, GCU
- Noelia López, UA

Learning outcomes:

After this workshop, participants shall be able to:

- Develop a strategy for developing and measuring research excellence;
- Conceptualise the structure of a knowledge transfer office and be able to write an engagement strategy;
- Understand the context of innovation and the university's role within the innovation ecosystem.
- Develop a process for measuring commercialisation potential of the technologies within their universities.

17/02/2015 (TUESDAY)			Venue: Conference Hall, Makerere University School of Public Health Kololo Annex, Plot 30A York Terrace Kololo
From	To	Duration	Important: Meet at the Hotel lobby and transfer to the meeting venue Time: 08.20
08.45	09.00	15'	Arrival of the participants. Registration Lilian Tukahiwa, Makerere University
09.00	09.15	15'	Official welcome and opening of the workshop Prof. Barnabas Nawangwe, Deputy Vice Chancellor – Finance and Administration, Makerere University In attendance: Prof. Buyinza Mukadasi, Director – Directorate of Research and Graduate Training
09.15	09.45	30'	Presentation of the agenda and Workshop objectives Noelia López, Project Manager, University of Alicante
09.45	10.45	60'	Project status overview. Project WPs and workplan overview. Next activities. Noelia López, Project Manager, University of Alicante Partners' presentations (5-10 minutes each)
10.45	11.15	30'	Coffee Break Lilian Tukahiwa, Makerere University
11.15	11.45	30'	Network and Portal Development AVU
11.45	12.15	30'	STI Support National Network development MOI
12.15	12.45	30'	Project reporting and financial issues Noelia López, Project Manager, University of Alicante
12.45	13.15	30'	Any other business and Closing of Management Meeting ALL
13.15	14.15	60'	Lunch Break Lilian Tukahiwa, Makerere University
14.15	15.00	45'	GCU – Research Evaluation: Introduction
15.00	15.45	45'	GCU – Research Excellence Framework - peer review; metrics; impact case studies;
15.45	16.30	45'	GCU - Research excellence vs. commercialisation (Discussion)
END OF FIRST DAY SESSIONS			
16.40 – Hotel pick-up			



18/02/2015 (WEDNESDAY)			Venue: Conference Hall, Makerere University School of Public Health Kololo Annex, Plot 30A York Terrace Kololo
From	To	Duration	Important: Meet at the Hotel lobby and transfer to the meeting venue Time: 08.20
08.45	09.00	15'	Arrival of the participants: (Lilian Tukahiwa, Makerere University)
09.00	09.45	45'	Creating a research portfolio (practical exercise)
09.45	10.00	45'	
10.00	10.30	30'	Coffee Break
10.30	11.45	45'	Research Management: knowledge transfer offices; technology transfer vs. knowledge transfer
11.45	12.30	45'	Structure of a knowledge transfer office;
12.30	13.15	45'	CPD and work-based learning
13.15	14.15	60'	Lunch Break
14.15	15.00	45'	Strategy for business engagement – tricks and traps
15.00	15.45	45'	Principals of negotiation (role play)
15.45	16.30	45'	
END OF SECOND DAY SESSIONS			
16.40 – Hotel pick-up			
SOCIAL ACTIVITY: 18.00, Fairway Hotel			

19/02/2015 (THURSDAY)			Venue: Conference Hall, Makerere University School of Public Health Kololo Annex, Plot 30A York Terrace Kololo
From	To	Duration	Important: Meet at the Hotel lobby and transfer to the meeting venue Time: 08.20
08.45	09.00	15'	Arrival of the participants.
09.00	09.45	45'	Innovation: innovation concepts and theory
09.45	10.00	45'	Innovation ecosystems and regional development
10.00	10.30	30'	Coffee Break
10.30	11.45	45'	Commercialisation; spin-off creation.
11.45	12.30	45'	Commercialisation appraisal process (practical exercise)
12.30	13.15	45'	
13.15	14.15	60'	Lunch Break
14.15	15.00	45'	Conclusions and Next Workshop planning
END OF THIRD DAY SESSIONS 15.10 – Hotel pick-up			